

## CPC SHIPPING INSTRUCTIONS

- (1) Make sure CPC to be shipped doesn't have butanol in it: (a) drain as much butanol out as you can, using the instrument drain port, then (b) let instrument run overnight with air getting pulled through it to finish drying the instrument out.
- (2) Remove CPC from rack/installation
- (3) If replacing a failed CPC with a working instrument then make sure the inlet and outlet connections work on the new CPC before completely packing up the old CPC (sometimes there are different fittings on the vacuum or inlet line and you may have to exchange them).
- (4) Cover the inlet and outlet ports of the instrument to be shipped with either the appropriate Swagelok fittings or removable tape or some other protective cover. This helps ensure that nothing gets into the instrument during shipping
- (5) Ship in a well padded box or crate to protect the instrument.
- (6) Please include a copy of the shipping documents inside the crate.
- (7) Please provide the shipping info to the NOAA scientist – e.g., tracking number
- (8) Ship instruments being returned to NOAA to:

*{Scientist Name}*  
NOAA/ESRL/GMD  
325 Broadway  
Boulder, CO 80301  
USA

NOAA scientist names and info:

Betsy Andrews  
1-303-497-5171  
[Betsy.andrews@noaa.gov](mailto:Betsy.andrews@noaa.gov)

Patrick Sheridan  
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